

APPLICATION FORM

Issued under the Environmental Planning and Assessment Act 1979 (as amended)

For office use only:

Date received ____ / ____ / ____

I wish to make an application for:

- Complying Development Certificate
- Compliance Certificate
- Principal Certifying Authority

Applicant (must be an owner)

Name:

Address:

Phone:

Fax:

Email:

Subject Land and Development Information

Address:

Lot number/ DP number:

Council:

CODE: HOUSING CODE COUNCIL LEP/DCP

Description of Development:

Value of Works:

Building Code Classification:

Is asbestos removal required? NO YES

If yes, how many square metres of bonded asbestos:

Builder

Name:

Address:

Licence:

Phone/ Fax:

Email:

Owner Consent

Name:

Address:

Phone:

Fax:

Email:

I/ we the owners of the subject property hereby give consent for the lodgement of all relevant applications to Peter Burgess and Illawarra Building Certifiers Pty Ltd for consideration and hereby advise of our decision to appoint Peter Burgess to fulfil the role of Principal Certifying Authority (PCA) as outlined in the Environmental Planning and Assessment Act, 1979 (as amended).

Signed:

Date:

Applicant

I hereby apply to make the application as outlined above. I also advise that I have read the Terms and Conditions.

Applicant Signature:

Date:

AUSTRALIAN BUREAU OF STATISTICS

Please complete this schedule. The information will be sent to the Australian Bureau of Statistics.

All new buildings

• Number of Storeys	
• Gross Floor Area of new building (m ²)	
• Gross site area (m ²)	

Residential buildings only

• No. of dwellings to be constructed	
• No. of pre-existing dwellings on site	
• No. of dwellings to be demolished	
• Will the new dwelling/s be attached to other new buildings?	
• Will the new buildings be attached to existing buildings?	
• Does the site contain a dual occupancy?	

Materials - Residential Buildings

WALLS	ROOF	FRAME	FLOOR
Brick Veneer	Aluminium	Timber	Concrete
Full Brick	Concrete	Steel	Timber
Single Brick	Concrete Tiles	Aluminium	Other (Describe)
Concrete Block	Fibrous Cement	Other (describe)	
Concrete Masonry	Fibreglass		
Concrete	Masonry Shingle		
Steel	Terracotta Shingle		
Fibrous Cement	Tiles-other		
Hardiplank	Slate		
Cladding/aluminium	Terracotta tiles		
Curtain Glass	Other(describe)		
Other (descibe below)	Steel		

SCHEDULE OF ATTACHMENTS

Documents to accompany applications

For Complying Development Applications

TICK IF SUBMITTED WITH APPLICATION

- Complete and sign this application form - to be signed by ALL owners
- Evidence of land ownership (rates notice)
- Council planning certificate (149 certificate)
- 3 copies of building architectural drawings by _____ dated _____
- 3 copies of buiding specifications
- If using a licensed builder- copy of Home Owners Warranty insurance if work is valued over \$12,000 (N/A for commercial or industrial development)
- If not using a licensed builder - copy of Owner-Builder permit if work is valued over \$5000 (N/A for commercial or industrial development)
- Long Service Levy receipt (will apply if work is valued \$25,000 or over)
- Copy of relevant Water Authority Approval (if applicable)
- Cheque made payable to relevant Council for \$30.00 Certificate Registration Fee
- 3 copies of structural plans by _____ dated _____
- Basix certificate

Other information submitted
