

CHECKLIST

Documents to accompany applications

For Construction Certificate Applications

- Complete and sign this application form - to be signed by ALL owners
- 1 copy of Council DA approved plans
- 1 copy of Council development consent
- 3 copies of building specifications
- If using a licensed builder- copy of Home Owners Warranty insurance if work is valued over \$12,000 (N/A for commercial or industrial development)
- If not using a licensed builder - copy of Owner-Builder permit if work is valued over \$5000 (N/A for commercial or industrial development)
- Proof of payment of Long Service Levy if work is valued \$25,000 or over
- Cheque made payable to relevant Council for \$30.00 Certificate Registration Fee